



**American School of Business**  
Corporate Offices:  
194 US Highway 46 East, Fairfield, NJ 07004

*Your Success Is Our Goal  
Since 1983*

*Education  
& Continuing  
& Seminars  
Online, Site  
Live or On- Day!  
In-Person, Live  
Self Study On Line  
in One Day!  
Up to 12 CE Credits*

# Insurance Licensing, Continuing Education & Exam Preparation Programs

For  
**Life, Accident & Health  
Property & Casualty  
& Title**

**2024  
Schedules**



## **American School of Business**

*Since 1983*

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**800-288-5154**

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**Website**

**[www.AmericanSchoolNJ.com](http://www.AmericanSchoolNJ.com)**

**Corporate Offices**

**194 US Highway 46 East, Fairfield, NJ 07004**

## INTRODUCTION & WELCOME!

Thank you for choosing the American School of Business, where your success is our goal!

The American School of Business is the largest independent provider of Real Estate, Insurance, Securities and Mortgage training programs in New Jersey.

We offer licensing courses, continuing education seminars and exam preparation programs in a variety of environments including: In-Person, Live Online, Self-Study Online, and Hybrid. Many Online classes are approved in all 50 states.

We have great news for all current and new students wishing to attend classes at The American School of Business. Over the past year we transitioned all of our regularly scheduled classes to Online with **LIVE** instructors. The process to get started is simple:

1. Register as you normally would for one of our traditional in-Person Pre-licensing classes or Continuing Education Seminars
2. Pick up your Textbooks and course materials prior to your first day of class at our Fairfield office or if you choose, we can ship them to you for a \$12 shipping fee. Note: Handouts for CE students will be emailed.
3. Complete the class in the comfort and safety of your own home.

Once registered, look for a confirmation email of your registration and additional correspondence as to the process and requirements of completing your Live Online or Hybrid Classes using our GoToMeeting platform.

**Hybrid Classes are now available:** We now offer all of our classes in a “Hybrid” environment. With these classes you have the choice of attending the classes In-Person with Live Instructors in our classrooms or attending them Live Online with the same great class interaction. The following classes are now available as Hybrid:

- Life and Health - Day & Evening
- Property and Casualty - Day & Evening
- Title Insurance - Day & Evening
- Real Estate Brokers - Days
- Mortgage Licensing - Evening & Saturday
- Real Estate Salespersons - Day, Eve & Saturday
- Continuing Education - Day & Evening

We thank everyone for being patient with us as we continue to evolve, while providing our students with the best possible learning options.

This brochure contains all the information you need to make the right choice to join into one or many of our programs today!

If you have any questions you can reach us during the following business hours: **Monday thru Thursday 8:30am to 6:30pm and Fridays 8:30am to 4:30pm.**

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## GENERAL INFORMATION

The economic importance of the Insurance and Financial Services industries demands a high professional level with an increased emphasis on educational requirements. New Jersey requires that a person engaging professionally in the Insurance business be licensed. Once licensed, Continuing Education Credits are required to maintain your license. In addition, FINRA - the Financial Industry Regulatory Authority requires a Securities license for individuals who sell variable annuities and other variable insurance products.

Our programs are designed to help you attain your goal of passing the Insurance & Securities licensing exam(s). In addition, we provide Continuing Education Seminars to help you maintain your license(s) while providing you with the practical knowledge you need to succeed.

**EXPERIENCE:** Since our inception in 1983, the American School of Business has established itself as a leader in providing quality education using only the best and most up to date materials and teaching methods available. Each year thousands of students are successfully prepared for careers in Insurance, Real Estate & Financial Services, in addition, to the thousands more who call on us to advance themselves through our seminars and continuing education programs.

**ACCREDITATION:** The American School of Business is licensed and/or approved by the NJ Department of Banking and Insurance, NJ Real Estate Commission, The NJ State Board of Real Estate Appraisers and The National Mortgage Licensing System (NMLS). We are also approved for the training of Veterans and their eligible dependents through the State Approving Agency.

**GUARANTEE OF SATISFACTION:** A prompt and regular attendance is vitally important to your success in our courses. Students who miss any classes are allowed to make them up in any of our day, evening or Saturday courses at any of our locations. You are entitled to attend future classes for **FREE** for a period of one year from your enrollment date. This includes taking your final exam.

**INSTRUCTORS:** Our Instructors are Successful, Experienced, and Motivated professionals who are licensed and/or approved to teach.

**SCHEDULING:** Courses are offered Days, Evenings and Saturdays, all year, at our convenient training centers, in addition to an array of online courses, seminars and exam prep programs.

**PRIVACY POLICY:** “In compliance with the Privacy Act (5U.S.C. 552A), your Social Security number and other private information obtained herein will be used solely to fulfill the requirements of the state regulatory authorities. It will not otherwise be published, disseminated, bartered, or sold.”

**The Following is a list of Holidays that most classes are off:**  
• New Year’s Day • MLK Day • Passover • Good Friday • Memorial Day • Independence Day • Labor Day • Rosh Hashanah • Yom Kippur • Halloween (evening only) • Thanksgiving • Hanukkah • Christmas Eve • Christmas Day • New Year’s Eve

**Our programs in the Real Estate field include;**

- Salespersons Licensing & Continuing Education
- Brokers Licensing & Continuing Education
- Mortgage Licensing and Continuing Education

**Our programs in the Insurance field include;**

- Life, Accident & Health Licensing Courses
- Property & Casualty Licensing Courses
- Title Licensing Courses
- Continuing Education Seminars

# INSURANCE & SECURITIES

## Licensing and Exam Prep

### An Insurance & Financial Career Provides:

- \* A Stimulating Work Environment
- \* Competitive Salaries & Commissions
- \* Part or Full Time Employment
- \* Employee Benefits
- \* Unlimited Career Potential

**GENERAL REQUIREMENTS:** Those who wish to engage in the Insurance business in New Jersey are required to attend a pre-licensing course and pass a state licensing exam. Our purpose is to prepare you for your insurance state licensing exam(s). Upon completion of our course(s) you will be given a "Certificate of Completion" which is used to gain admission into the state exam.

### LICENSING REQUIREMENTS:

The New Jersey Department of Banking and Insurance Producer Licensing regulations require a minimum of 20 hours of instruction per licensing authority. Our schedules reflect these requirements, and in some cases exceed the minimum requirements. We also include Question and Answer Software or other study aids with every course registration at no additional cost.

**WHO MUST BE LICENSED:** Any person who engages in the Sale, Solicitation or Negotiation of insurance coverages and/or receives any commissions, brokerage fee, compensation or other consideration **MUST BE LICENSED** in New Jersey.

**In addition:** all Life Insurance Producers in New Jersey who want to sell variable products must also obtain a Variable Life Insurance Producers License. To obtain this license you must pass the new FINRA Securities Industry Essentials (SIE) & Series 6 exams and file your registration number with the New Jersey Department of Banking and Insurance.

### CONTINUING EDUCATION REQUIREMENTS



Once licensed, the New Jersey Department of Insurance requires that all Insurance producers obtain Continuing Education Credits each licensing period. Continuing Education credits are obtained by taking Insurance related seminars or online programs from approved schools like the American School of Business. See the Continuing Education section of this brochure for complete information.

### CLASSROOM REQUIREMENTS

Life Insurance Course.....	20 hours*
Accident & Health Insurance Course.....	20 hours*
Life, Accident & Health Combined Course.....	40 hours
Property & Casualty Combined Course.....	40 hours*
Title Insurance Course.....	20 hours*

**\*When reviewing our schedules please note that our training programs exceed the state minimum required hours for the courses listed above.**

All Classes include our  
One Year Guarantee of Satisfaction!

### LICENSING COURSE TUITION for In-Person and Live Online Classes

The tuition for the Insurance & Securities courses includes your In-Person or Live Online Classroom time, a comprehensive Textbook, Licensing Laws, and our One Year Guarantee of Satisfaction. As an added bonus, we also include Question & Answer Software with every insurance course.

Life Insurance Course.....	\$295
Accident & Health Course.....	\$295
Life, Accident & Health Combined Course.....	\$495
Property & Casualty Combined Course.....	\$495
Title Insurance Course.....	\$495

**DISCOUNT PACKAGE I:** Register and pay in full for Life, Accident & Health, Property, and Casualty courses for only **\$895**.

### Self Study On-Line Licensing Courses



In addition to our In-Person and Live Online classes as outlined above, we also offer an array of Self-Study Online licensing and Continuing Education courses. Information and Pricing can be found by connecting to our Virtual University on our website at [www.AmericanSchoolNJ.com](http://www.AmericanSchoolNJ.com). There are a variety of packages to choose from and courses are approved in several states.

### LICENSING COURSE OUTLINES

#### Life Course Outline

- Introduction to Insurance
- Insurance Regulations
- Life Insurance Basics
- Life Policy Underwriting, Issuance & Delivery
- Life Policies & Provisions
- Life Policy Options
- Annuities and Retirement
- NJ Rules and Regulations

#### Accident & Health Course

- Introduction to Insurance
- Insurance Regulations
- Health Insurance Basics
- Underwriting, Insurance & Delivery
- Health Policy Provisions
- Disability Income Insurance
- Medical Expense Insurance
- Senior Citizen Health Plans
- New Jersey Rules and Regulations

#### Property & Casualty Insurance Course

- Introduction to Insurance
- Insurance Basics
- Dwelling & Homeowners
- Misc. Personal Policies
- Commercial Property
- Commercial Auto
- Commercial Inland Marine
- Farm & Crop Insurance
- Workers Compensation
- NJ Insurance Regulations
- The Standard Fire Policy
- Personal Auto Insurance
- Commercial Package Policy
- Commercial General Liability
- Comm. Crime & Fidelity Bonds
- Boiler & Machinery Coverage
- Businessowners Policy
- Miscellaneous Commercial

#### Title Insurance Course Outline

- Introduction to Insurance
- Insurance Contracts
- Descriptions/Surveys
- Transfers & Riparian Rights
- State Insurance Regulation
- Underwriting Practices
- Abstracting, Taxes & Liens
- Settlements, and more...

## Life & Health Insurance 2024 Course Schedules

**Days - Monday to Friday  
8:30AM to 4:30PM Daily**

**In-Person or Live Online**

Life Courses 4 Day Schedules	Life, Accident & Health 5 Day Schedules
January 22, 23, 24 & 26	January 22 to January 26
February 19, 20, 21 & 23	February 19 to February 23
March 18, 19, 20 & 22	March 18 to March 22
April 15, 16, 17 & 19	April 15 to April 19
May 13 14, 15 & 17	May 13 to May 17
June 17, 18, 19 & 21	June 17 to June 21
July 22, 23, 24 & 26	July 22 to July 26
August 19, 20, 21 & 23	August 19 to August 23
September 23, 24, 25 & 27	September 23 to September 27
October 21, 22, 23 & 25	October 21 to October 25
November 18, 19, 20 & 22	November 18 to November 22
December 16, 17, 18 & 20	December 16 to December 20

**Evenings - Tuesday & Thursdays  
6:00PM to 10:00PM**

**In-Person or Live Online**

Life Courses 3 Week Schedules	Life, Accident & Health 5 Week Schedules
January 2 to January 18	January 2 to February 1
March 5 to March 21	March 5 to April 4
May 7 to May 23	May 7 to June 6
July 9 to July 25	July 9 to August 8
September 3 to September 19	September 3 to October 3
October 29 to Nov. 19* <b>Off 10/31</b>	Oct. 29 to Dec. 5* <b>Off 10/31, 11/28</b>

### Health Only Students

In addition to the above schedules we can accommodate students who are looking for **Health only** courses. Please call our office at 800-288-5154 for more information.

### Attention! NJ Life Insurance Producers

All Life Insurance Producers in New Jersey who want to sell variable products must obtain a Variable Life Insurance Producers License. To obtain this license you must pass the Securities Industry Essentials & Series 6 exams and file your registration number with the New Jersey Department of Banking and Insurance.

## Property & Casualty Insurance 2024 Course Schedules

**In-Person or Live Online**

**2 Week Day Courses  
Monday to Friday - 9:00am to 3:00pm**

January 8 to January 18  
February 5 to February 15  
March 4 to March 14  
April 1 to April 11  
April 29 to May 9  
June 3 to June 13  
July 8 to July 18  
August 5 to August 15  
September 9 to September 19  
October 7 to October 18 \***off 10/14**  
November 4 to November 14  
December 2 to December 12

**In-Person or Live Online**

**7 Week Evening Courses  
Tuesdays & Thursdays - 6:00pm to 10:00pm**

January 2 to February 15  
March 5 to April 18  
May 7 to June 20  
July 9 to August 22  
September 3 to October 17  
October 29 to December 19\***off 10/31 & 11/28**

## Title Insurance Courses 2024 Course Schedules

**In-Person or Live Online**

**Fairfield Day Courses  
Monday to Friday - 9:00AM to 4:00PM**

January 29 to February 2	July 29 to August 2
March 25 to March 29	September 23 to Sept. 27
May 13 to May 17	November 18 to Nov. 22

**Online with Live Instructors**

**Five Week Evening Courses  
Monday & Wednesdays - 6:00PM to 10:00PM**

February 5 to March 6  
May 6 to June 10\***off 5/27**  
September 9 to October 9  
November 4 to December 9 \***off 11/27**

**PRIVATE GROUP Instruction  
Also Available!**

We can also provide any of our Licensing courses and Continuing Education seminars at your location and customize a schedule to fit your training needs. Call us at 973-244-0333 for details and pricing. All Classes include our one year Guarantee of Satisfaction.



## Supplemental Study Aids!

**Vocabulary Crammer *Flash Cards*: \$40**

For the visual learner, these Life and Health or Property & Casualty Insurance Flash cards are an excellent way to master insurance terminology. Each set contains hundreds of the most important terms, numbered and categorized by topic for easy reference.

## Continuing Education Seminars for Insurance & Financial Professionals

Our Seminars are approved and accepted for credit by the New Jersey Department of Banking and Insurance, and The New Jersey State Board of Accountancy. They are also accepted by most Associations and Designation authorities.

The New Jersey Department of Banking and Insurance (NJDOBI) requires that all Insurance Producers obtain **24** continuing education hours every **2 years**. As part of the requirement **3** of the **24** hours must be related to insurance **Ethics**. The remaining credits are considered electives and can be obtained by attending approved continuing education seminars or on-line classes on any topic.

Continuing Education credits are also required by most organizations that issue designations. In addition there are special courses required for those producers that sell Flood Insurance, those who deal with the PAIP/CAIP Plans, and those who sell Long Term Care Insurance. We have several of these classes scheduled throughout the year to help you meet your training needs. See below for more information;

**Need Flood Training:** Producers with Property authority and who write flood insurance are required to complete a three/credit flood program as required by the NFIP for the first renewal following the initial issuance. Producers need only take the course one time.

**Need PAIP/CAIP/SAIP Training:** Producers with Property and Casualty authority who write insurance under the Personal Automobile Insurance Plan and the Commercial Automobile Insurance Plan are required to attend and complete a four hour PAIP/CAIP Certification course.

**Need Long Term Care Training:** Producers with Life and Health Authority who wish to sell LTC insurance are now required to complete an 8 hour NJ Qualified Partnership Training Program. In addition there is a 4 hour recertification class that needs to be completed every 2 year licensing cycle.

**NAIC - Required Annuity Training :** This 4 hour course meets the new standards as set by the NAIC for the required Annuity Training.

Licensees who **do not** obtain the required credits, by attending approved seminars offered by approved schools such as the American School of Business, will not be able to renew their producers license and/or designation.

The purpose of continuing education is to have you participate in a program that maintains and increases your skill, knowledge and competency. Toward that end, our topics were chosen because of their timeliness and interesting content. Attend our seminars or complete any of our on-line programs and you will see!

The following pages contain our current seminar schedules to help you meet your continuing education objectives.



*Refreshments are Served at all Seminars!*



## Continuing Education Seminars Available:

- Online with Live Instructors,
- Self-Study On-Line
- Private Group Instruction

The American School of Business offers a choice of continuing education training platforms. On the following pages of this brochure you will find schedules of our In-Person or Live Online Classes which can be completed from your home or office with our Live Instructors. In addition, we offer many Self-Study Online seminars, which are available 24 hours a day and can be completed from any computer. Our courses and seminar schedules are being expanded regularly, so please visit our web site at [www.americanschoolnj.com](http://www.americanschoolnj.com) for complete information.

## PRICES FOR In-Person or On-Line with Live Instructors

The cost for each seminar is as follows:

- 1 Hour Seminars only \$29 each!
- 2 Hour Seminars only \$39 each!
- **3 Hour Seminars only \$49 each!**
- 4 Hour seminars only \$59 each!
- 5 Hour seminars only \$69 each!
- 6 Hour seminars only \$79 each!
- 7 Hour seminars only \$89 each!
- 8 Hour seminars only \$99 each!

Many new topics to choose from!

All seminar prices include course materials and refreshments.

### How To Get Your Extra Discount!

- I. Register for 12 to 23 hours and receive an extra **20%** Discount off your total.
- II. Register for a **24 hour** package and pay a special price of only **\$299**. That's only \$37 per 3 hour seminar!

**\* Advance payment is required for above discounts to apply**

### **Refund Policy:**

Please include full payment with your registration. Registrations are not confirmed. You will be notified if a class is canceled or filled. If a student wishes to drop out of a seminar or transfer to another seminar, we must be notified a minimum of 5 business days prior to the seminar to avoid a cancellation / transfer fee of \$25 per seminar.

## PRICES FOR ONLINE INTERACTIVE SEMINARS



The cost for our Self-Study online seminars and courses can be found on our website at [www.americanschoolnj.com](http://www.americanschoolnj.com) Seminars are priced per credit and include your certificate of completion. We currently have over 30 online seminars that are approved in over 30 states!

## PRIVATE GROUP TRAINING AT YOUR FACILITY



As the largest Insurance, Securities and Real Estate training school in New Jersey we can provide Licensing Courses, Exam Preparation Courses, Continuing Education Seminars and Designation Programs at your location and customize a schedule to fit **your** training needs.

**All classes include our one-year Guarantee of Satisfaction.**

## 2024 Continuing Education Schedules

### FAIRFIELD Training Center

<b>Insurance Planning</b>	88893314
January 24 -Wednesday - 9:00 AM to 12:00 PM	
<b>Retirement Planning</b>	88893313
January 24- Wednesday – 1:00 PM to 4:00 PM	
<b>Problematic Beneficiary Designation</b>	#0507556
January 24 - Wednesday – 5:00 PM to 8:00 PM	
<b>Claims Ethics and Professionalism</b>	88893941
January 31- Wednesday – 9:00 AM to 12:00 PM	
<b>Insurance Carriers and Fire Loses</b>	88895113
January 31- Wednesday – 1:00 PM to 4:00 PM	
<b>Commercial Property Insurance: Part 1</b>	88894981
January 31 - Wednesday - 5:00 PM to 8:00 PM	
<b>Comprehensive Estate Planning: Part 1</b>	88896621
February 21 – Wednesday – 9:00 AM to 1:00 PM	
<b>Legal and Moral Issues in the Insurance Industry</b>	#0505384
February 21 - Wednesday – 2:00 PM to 5:00 PM	
<b>Comprehensive Estate Planning: Part 2</b>	88896622
February 21 - Wednesday – 5:30 PM to 9:30 PM	
<b>Special - NJ CAIP/PAIP/SAIP Producer Procedures</b>	88901171
February 28 – Wednesday – 9:00 AM to 1:00 PM	
<b>Ethics for Property and Casualty Professionals</b>	#0507795
February 28 – Wednesday – 2:00 PM to 5:00 PM	
<b>Going Green for Insurance Agents and Adjusters</b>	88889442
February 28 - Wednesday – 6:00 PM to 8:00 PM	
<b>Special - LTCP</b>	88889089
NJ Qualified LTC Partnership Retirement Training Program	
March 20- Wednesday - 8:00 AM to 4:00 PM	
<b>New Jersey NAIC Required Annuity Training</b>	88896439
March 20 – Wednesday – 5:00 PM to 9:00 PM	
<b>Commercial Auto Insurance</b>	88894722
March 27- Wednesday – 9:00 AM to 12:00 PM	
<b>Workers Comp &amp; Employees Liability Insurance</b>	88894344
March 27 - Wednesday – 1:00 PM to 4:00 PM	
<b>Ethics and Fraud</b>	#0505381
March 27 - Wednesday - 5:00 PM to 8:00 PM	
<b>Street Level Ethics</b>	#0502642
April 17 – Wednesday 9:00 AM to 12:00 PM	
<b>Future Money Needs:</b>	#0505988
Young Adults, the Homeowner and the Affluent	
April 17 - Wednesday – 1:00 PM to 4:00 PM	
<b>Qualified and Non-Qualified Plans</b>	#0507555
April 17 -Wednesday - 4:30 PM to 9:30 PM	
<b>Special - Flood Insurance</b>	#0504320
April 24 - Wednesday – 9:00 AM to 12:00 PM	
<b>Personal Auto Policy:</b>	88893309
Physical Damage & Duties After Accident Endorsements	
April 24 - Wednesday - 1:00 PM to 4:00 PM	
<b>Personal Insurance Overview</b>	88893310
April 24 - Wednesday - 5:00 PM to 8:00 PM	
<b>Senior Needs Planning</b>	88889973
May 22 – Wednesday - 9:00 AM to 12:00 PM	
<b>Understanding the Concepts of Fraudulent Behavior</b>	88889101
May 22 - Wednesday – 12:30 PM to 4:30 PM	
<b>Long Term Care Partnership Program</b>	#0508299
May 22- Wednesday – 5:00 PM to 9:00 PM	
<b>Homeowners Property Coverage</b>	88893122
May 29- Wednesday- 9:00 AM to 12:00 PM	
<b>Personal Inland Marine and Watercraft Coverage</b>	88891488
May 29- Wednesday – 12:30 PM to 5:30 PM	
<b>Understanding Mold and What You Need to Know</b>	88891487
May 29- Wednesday – 6:00 PM to 9:00 PM	
<b>Problematic Beneficiary Designation</b>	#0507556
June 19 - Wednesday – 9:00 AM to 12:00 PM	
<b>Special - LTCP</b>	88889089
NJ Qualified LTC Partnership Retirement Training Program	
June 19 - Wednesday – 1:00 PM to 9:00 PM	
<b>Special - NJ CAIP/PAIP/SAIP Producer Procedures</b>	88901171
June 26 – Wednesday – 9:00 PM to 1:00 PM	
<b>Insurance Carriers and Fire Loses</b>	88895113
June 26 - Wednesday – 2:00 PM to 5:00 PM	
<b>Claims Ethics and Investigations</b>	88893941
June 26 -Wednesday – 6:00 PM to 9:00 PM	

## Additional Courses Available!

### Real Estate Licensing & Continuing Education Courses

- Salespersons
- Brokers
- Ethics & Agency
- Office Management

### Continuing Education

- On-Line with Live Instructors
- Traditional In-Person Classroom Training
- Self-Study OnLine Classes
- Private Group Instruction at your facility

### Mortgage Loan Officer Courses

- 20 Hour Licensing Course
- State Specific Classes for: NJ, NY & PA
- 7 Hour Exam Preparation Course

**Call 1-800-288-5154**

**Or Visit Us On The Web at**  
[www.AmericanSchoolNJ.com](http://www.AmericanSchoolNJ.com)

### AMCA Medical Certification Exams

- EKG & Phlebotomy
- Medical Assistants & Medical Admin Assistants
- Billing & Coding & • Electronic Health Records
- Healthcare Instructor Certifications
- Dental Assistant Certification
- Trichology Certification
- Patient Care Technicians & Physical Therapy

For More info go to [AMCAexams.com](http://AMCAexams.com)

**Don't See a topic or location you want....Call us at 800-288-5154 to have one of our Approved CE instructors come right to your office!**

## HOW TO REGISTER (6 WAYS)

Please include a minimum deposit of \$100.00 for each Licensing course. Full payment is required for all Continuing Education Seminars with your completed registration.

- 1) **ON-LINE:** Register for classes and seminars on-line by visiting our web site [www.AmericansShoolNJ.com](http://www.AmericansShoolNJ.com)
- 2) **MAIL:**  
Complete the Registration Form and mail it to:  
American School of Business  
194 US Highway 46 East, Second Floor  
Fairfield, New Jersey 07004.
- 3) **FAX:**  
Fax your completed registration form to **973-244-0246**. Credit Card information must be provided and a signature is required.
- 4) **PHONE:**  
Call **973-244-0333** to register.  
A Credit Card deposit is required for all phone in registrations
- 5) **IN PERSON PRE-REGISTRATION:**  
In person registration is available at our Fairfield training center during the following business hours: Monday to Thursday from 8:30am to 6:30pm, Fridays from 8:30am until 4:30pm, and Saturdays 8:30am to 1:30pm.
- 6) **SAME DAY REGISTRATION & Walk -Ins:**  
Registrations will be accepted on the first session of class, provided there are openings for additional students. Pre-Registration is preferred. Call 973-244-0333 to check the status of the course you are interested in.

**CASH, BUSINESS CHECKS, CREDIT CARDS  
And MONEY Orders  
Are Accepted at All Locations!**

*\*Please No Personal Checks\**

**REFUND POLICY:** Tuition will be refunded if a class is canceled or filled. **NO** tuition will be refunded for any reason on or after the first meeting of the class. If a pre-registered student wishes to drop out of a class, a written notice must be submitted 5 business days in advance of your original starting date, in order to receive a tuition refund minus a \$50 per course cancellation fee.

**Note: There are no refunds or exchanges on Study Materials**

## TRAINING CENTERS

### FAIRFIELD: American School of Business,

194 US Highway 46 East, Second Floor, Fairfield, NJ 07004

- 2 Miles West of the Willowbrook Mall (Rte.23 & 80)
- 2 Miles East the intersection of Rtes.46, 280, 287 & 80

## PRIVATE GROUP TRAINING For Your Facility In-Person or Virtual...It's Your Choice

As the largest Insurance, Securities and Real Estate training provider in New Jersey we can provide Licensing Courses, Exam Preparation Courses, Continuing Education Seminars and Designation Programs at your location and customize a schedule to fit *your* training needs.

We have a highly qualified base of over 50 instructors who can handle any topic virtually or In-Person at any location in or around NJ. So whether you are a small office, large company, Association or Local Chapter, call us at 800-288-5154 to handle all of *your* training.

Some of our customers include Chubb, Aetna, Allstate, NIA, Guardian, Liberty Mutual, Capital One Bank, Prudential, State Farm, Coldwell Banker, ERA, Century 21, Exit Realty, Keller Williams, Kaplan Financial, Local Associations: PIA IIA, NAIW, and several restoration companies like Northeast PowerDry, Paul Davis, Maxons, ServePro and more...



*Call us at today at 973-244-0333  
for details and pricing!*

**Ranked #1  
New Jersey's  
Top Private Career School**

**Register Today by  
Phone, Fax, Mail or Online at  
[www.AmericanSchoolNJ.com](http://www.AmericanSchoolNJ.com)**

# CONTINUING EDUCATION REGISTRATION FORM (Print)

To enroll, fill out completely and send with full payment.

Name \_\_\_\_\_  
 Home Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone (D) \_\_\_\_\_ (E) \_\_\_\_\_  
 License # \_\_\_\_\_ Exp. Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
 Date of Birth \_\_\_\_\_  
 Last four digits of Social Security # \_\_\_\_\_  
 Email \_\_\_\_\_

## SEMINARS (Please Complete)

Course Date	Course ID Number	Online or In-Person	CE Hours	Cost
_ / _ / _	# _____	_____	_____	\$ _____
_ / _ / _	# _____	_____	_____	\$ _____
_ / _ / _	# _____	_____	_____	\$ _____
_ / _ / _	# _____	_____	_____	\$ _____
_ / _ / _	# _____	_____	_____	\$ _____
_ / _ / _	# _____	_____	_____	\$ _____
_ / _ / _	# _____	_____	_____	\$ _____

\$299 for a 24 hour CE package **or**

Register for at least 12 Credits to receive a 20% Discount:

Total Due \$ \_\_\_\_\_ x 20 % = \$ \_\_\_\_\_ Amount Due

Make Business checks or Money Order payable to:  
 American School of Business (No Personal Checks)  
 Mail to: 194 US Highway 46 East, Fairfield, NJ 07004

OR Apply \$ \_\_\_\_\_ to my Credit Card

Visa  MasterCard  AMEX  Discover

\_\_\_\_\_ / \_\_\_\_ / \_\_\_\_ # \_\_\_\_\_  
 Card Number Exp. Date CVV#

Signature (Required by all students) \_\_\_\_\_ Date \_\_\_\_\_

**NOTE:** Seminars are not confirmed. You will be notified if a class is filled or cancelled. We reserve the right to cancel a seminar due to insufficient enrollment. Management reserves the right to refuse credit to any person arriving more than 15 minutes late and/or leaving 15 minutes early as per the requirements of the NJDOBI. By signing above you have read and understand our refund policy. \*See our Privacy Policy on Page 2. CEREG2023

Please let us know how you heard about us? \_\_\_\_\_

# Insurance & Securities LICENSING Course Registration Form (For You)

To enroll, fill out completely and send with a minimum deposit of \$100 per course. The balance is due on or before the first session of class.

### TRAINING CENTERS:

In-Person: Fairfield  Live Online  Hybrid

**TIME:**  Days  Evenings  Saturdays

### COURSES: Please check box(s) & add date(s)

Life Course Start Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Life & Health Course Start Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Heath Only Course Start Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Property & Casualty Course Start Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Title Course Start Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Please check the appropriate box(s) regarding your textbook(s) and any supplemental study materials:

I would like to order the Vocabulary Flash Cards \$40

I will pick up my textbook(s) on or before the first day of class

Please ship my Textbook(s) to me for an additional cost of \$12

Name \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (D) \_\_\_\_\_ (E) \_\_\_\_\_

\*Last four digits of Social Security # \_\_\_\_\_

Email \_\_\_\_\_

Make Business checks or Money Orders payable to:  
 American School of Business (no personal checks)  
 Mail to: 194 Route 46 East, Fairfield, NJ 07004

OR Apply \$ \_\_\_\_\_ to my Credit Card

Visa  MasterCard  AMEX  Discover

\_\_\_\_\_ / \_\_\_\_ / \_\_\_\_ # \_\_\_\_\_  
 Card Number Exp. Date CVV#

Signature (Required by all students) \_\_\_\_\_ Date \_\_\_\_\_

**Note:** Registrations are not confirmed. We reserve the right to cancel a course due to insufficient enrollment. By signing above you have read and understand our refund policy. \*See our privacy policy on page 2. INSREG2023

Please let us know how you heard about us? \_\_\_\_\_